Fee Arbitration Requires Attention to Your Client Invoices by Ivon Lerdorf

Article published on February 27th 2012 | Software

Most states now have a process for an attorney or a client to request fee arbitration. In some cases, youâ€™re the one seeking fee arbitration as a first step in the formal collections process. In other cases, youâ€™re defending against a client, likely one with an overdue balance.

If you want to be ready to bring or have to defend your billing in a fee arbitration setting, you need Easy Softâ€™s legal billing software and, then, you need to use on a daily basis. You know the rules of admissibility and the strategy of winning. We know youâ€™re anxious about automating, so weâ€™ve ma simplicity our number one design consideration.

Step One: use Easy Softâ€™s law firm billing software to generate monthly invoices that are professional, consistent, and easy-to-read. When you use Easy Softâ€™s â€œEasy Time Bill,â€• you are establishing a business office routine that contributes to the inherent credibility and admissibility of your law office billing.

Step Two: like clockwork, send clients monthly invoices using Easy Softâ€™s attorney billing program or attorney billing software. Each time you send a periodic invoice, you create a demand for payment. When your client doesnâ€™t pay, but also doesnâ€™t challenge the invoice, you create a presumption of the accuracy of the itemized activity. Easy Softâ€™s law office billing software or lawyer billing software helps you remember to bill every client on a regular basis.

Step Three: use reminder letters to request that clients refresh their advance retainer deposit, using templates available with the integrated law office trust fund accounting software and legal time and billing software. Each time you pay attention to a client deposit, you create another opportunity to earn money, request to terminate services before the overdue balance gets too high, and document your client notification of work still to be done and charged.

We know from our attorney customers that having to participate in fee arbitration or collections activities is not what you want to be doing. But when you use Easy Soft billing software for attorneys, itâ€™s like having co-counsel with you for all of your fee arbitrations and collections activities.

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A comprehensive guide for law firms to understand, evaluate and select proper a law office practice management software, a legal time and billing software , a law firm billing software and networth statement.

Article Keywords:
trust accounting software, Legal billing software for attorneys, attorney billing software, legal billing and accounting software

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